

**MEETING AGENDA**  
**The Grove School Board Financial Committee**  
**Friday, January 28th, 2022 at 12:00 pm**  
At the Grove High School Office, 200 Nevada Street, Redlands CA 92373

- 1. Call to Order**
  - 2. Roll Call**
  - 3. Public Comments**
    - 3.1. Items appearing on the Agenda
    - 3.2. Items not appearing on the Agenda
  - 4. Agenda / Minutes**
    - 4.1. Approval of the Agenda as presented or amended
    - 4.2. Approval of Past Minutes (See Page 2)
      - 4.2.1. December 2nd, 2022
  - 5. Open Session - Discussion and Action Items**
    - 5.1. Selection of Secretary-
    - 5.2. Financial Review
      - 5.2.1. November Snapshot
      - 5.2.2. December Snapshot
    - 5.3. Discussion of 2021-2022 Budget
      - 5.3.1. October Revise Budget
      - 5.3.2. DRAFT Budget Projections Revise
  - 6. Reports**
    - 6.1. Chairperson's Report
- ADJOURNMENT AND ANNOUNCEMENT OF NEXT GROVE FINANCE COMMITTEE MEETING: It is anticipated that the next meeting will be at 12pm.
- Time Allotments and Procedures for Public Speakers
- a. A total of 10 minutes is allotted for public comments on items not on the agenda. Within that time allotment, each speaker is limited to 3 minutes.
  - b. Members of the public who wish to speak before the Board on a specific agenda item are limited to 3 minutes per agenda item.
  - c. Time allotments per speaker may not be given to other speakers for the purposes of increasing the time allotment for any one speaker.
2. No action or discussion will be undertaken on any item not appearing on the Agenda, except that members of the Board or its staff may respond briefly to statements made or questions posed, ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Subject to the Board's rules and procedures, the Board or members of the Board may provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting, or recommend placing a matter of business on a future agenda. Any other Board member response, including discussion, deliberation, action, or any other similar attendance, to any public comment offered on an item not on the Agenda is not permitted, subject to provisions of California Government Code §§ 54950, *et seq.*
  3. Agendas for all meetings of the Board of Directors will be posted 72 hours in advance of each meeting on the glass doors leading to the administrative offices of The Grove School, located at 200 Nevada Street, Redlands, CA 92373.
  4. Americans with Disabilities: The agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To obtain disability-related accommodation for participation at meetings of The Grove School Board of Directors, a written request for accommodation must be received by the Chair of the Board no later than five (5) business days before the scheduled meeting. Please direct your written inquiries to: Chair, Board of Directors, The Grove School, 200 Nevada Street, Redlands, CA 92373.
  5. If you have any questions, please free to contact the Board of Directors of The Grove School at: *The Grove School*,

Finance Committee Meeting Minutes December 2, 2021

December 2, 12:00pm, in person

1. Meeting was called to order at 12:07pm by Jay Munoz
2. Attendees: Aimee Austin, Jay Munoz (board member), and Connie Brown.
3. 3.1 A request for public comments on items appearing on the agenda was made; there were no comments on items appearing on the agenda.  
3.2 A request for public comments on items not appearing on the agenda was made; there were no comments on items not appearing on the agenda.
4. 4.1 The agenda for the meeting was approved without amendment, Aimee motion, Jay 2nd, unanimous.  
4.2.1 Minutes from September 24 were approved unanimously; Connie motioned, Aimee seconded.  
4.2.2 Minutes from October 29 were approved unanimously; Aimee motioned, Jay seconded.
5. 1. Connie continues to act as secretary pro tem until a permanent secretary is found.  
5.2.1 The October financials were reviewed. There were no surprises. The absence rate (currently 6%; Connie thought we were at 10% but just checked, outside the meeting, and we are still hovering around 6%) and the impact that COVID has had on the absence rate was briefly discussed; the adjustment to ELO funds was mentioned, the Educator Effectiveness grant of ~\$66,000 was briefly discussed, and the reserves were also discussed. Jay brought up that he would like to find a clearer way to present the financials to the board members so the information is easily accessible. The snapshot summary page was reviewed, and the percentage column in the snapshot P & L page.  
5.3.1 Andrew has a revised plan for the (now reduced) ELO funding. Connie mentioned that there was a plan to cut planned ELO expenditures but did not have that report with her, and also reported that some of the items that were on ELO would now be paid with general funds.  
5.3.2 There have been no material changes to the October Revised budget since the October 29th meeting other than the Educator Effectiveness Grant.  
5.3.3 The draft of the revised budget projections was tabled until Andrew could be present (he was in a different meeting that went long and could not attend the finance meeting).
6. Chairperson's report-- no chairperson's report.

The next Finance Committee meeting will be Friday January 7th, 2022 at 12:00pm. The meeting will be in person at the high school.

Motion to adjourn was made by Jay, seconded by Aimee, passed unanimously, and the meeting was adjourned at 12:32 pm.

Connie Brown, December 2, 2021