

MEETING AGENDA
The Grove School Board Financial Committee
Friday, October 30, 2020 at 12:00 pm

Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/3728560955>

Meeting ID: 372 856 0955

1. **Call to Order**
2. **Roll Call**
3. **Public Comments**
 - 3.1. Items appearing on the Agenda
 - 3.2. Items not appearing on the Agenda
4. **Agenda / Minutes**
 - 4.1. Approval of the Agenda as presented or amended
 - 4.2. Approval of Past Minutes (See Page 2)
5. **Open Session - Discussion and Action Items**
 - 5.1. Selection of Secretary- Connie Brown will serve as interim secretary
 - 5.2. Financial Review
 - 5.2.1. [September 2020 Snapshot](#)
 - 5.2.2. Cash Flow
 - 5.2.2.1. [Summary Cash Flow 20-21](#)
 - 5.2.2.2. [Detailed Cash Flow 20-21](#)
 - 5.2.2.3. [Projected Cash Flow 21-22](#)
 - 5.2.3. COVID19 Expenditures
 - 5.3. Discussion of 2020-2021 budget- [DRAFT October 2020 Update](#)
6. **Reports**
 - 6.1. Chairperson's Report

ADJOURNMENT AND ANNOUNCEMENT OF NEXT BOARD MEETING: It is anticipated that the next meeting will be October 30th, 2020 at 12pm.

Time Allotments and Procedures for Public Speakers

- a. A total of 10 minutes is allotted for public comments on items not on the agenda. Within that time allotment, each speaker is limited to 3 minutes.
 - b. Members of the public who wish to speak before the Board on a specific agenda item are limited to 3 minutes per agenda item.
 - c. Time allotments per speaker may not be given to other speakers for the purposes of increasing the time allotment for any one speaker.
2. No action or discussion will be undertaken on any item not appearing on the Agenda, except that members of the Board or its staff may respond briefly to statements made or questions posed, ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Subject to the Board's rules and procedures, the Board or members of the Board may provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting, or recommend placing a matter of business on a future agenda. Any other Board member response, including discussion, deliberation, action, or any other similar attendance, to any public comment offered on an item not on the Agenda is not permitted, subject to provisions of California Government Code §§ 54950, *et seq.*
 3. Agendas for all meetings of the Board of Directors will be posted 72 hours in advance of each meeting on the glass doors leading to the administrative offices of The Grove School, located at 200 Nevada Street, Redlands, CA 92373.

4. Americans with Disabilities: The agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To obtain disability-related accommodation for participation at meetings of The Grove School Board of Directors, a written request for accommodation must be received by the Chair of the Board no later than five (5) business days before the scheduled meeting. Please direct your written inquiries to: Chair, Board of Directors, The Grove School, 200 Nevada Street, Redlands, CA 92373.
5. If you have any questions, please free to contact the Board of Directors of The Grove School at: *The Grove School, 200 Nevada Street, Redlands, CA 92373, Phone: (909) 798-7831*

Meeting minutes for The Grove School Board Financial Committee
Friday, October 2, 2020 at 12:00 pm, via Zoom

1. The meeting was called to order at 12:05pm October 2, 2020 by Mike Paisner
2. In attendance were Michael Paisner, Mark Sigman, Aimee Austin, and Connie Brown
3. A request for public comments on items appearing on the agenda was made; there were no public comments. A request for public comments on items not appearing on the agenda was made; Connie gave an unofficial account of the annual audit, which occurred Sept 28 & 29, 2020--there were no findings and the audit went well.
4. The agenda for the meeting as presented was approved (moved to accept by Connie, seconded Aimee, passed unanimously). Minutes from the prior meeting were reviewed, a motion to accept was made by Aimee, 2nd by Mark, and passed unanimously.
5. 1. Selection of a secretary was tabled; Connie continues to act as secretary pro tem until a permanent secretary is found.
2.1 & 2.2. The August 2020 Snapshot and Cash Flow were reviewed. There are no surprises or changes in the August Snapshot. The cash flow was discussed, and Connie informed the committee that there would be additional deferrals in Feb-May 2021, and that those additional deferrals would appear on the September snapshot. Grove's cash flow will still be fine based on current projections. It was again noted that the cash flow now uses the projected budget column from the Snapshot as a starting point instead of the voted-on budget. This is so that the balances and anticipated expenditures are more "real-time" as 2020-21 is going to be a cash-flow-driven year.
2.3 Expenditures through August 31st, 2020 were around \$38,000, and a discussion of possible expenditure increases should Grove start a hybrid program was had.
3. The 2020-21 budget was discussed. The revised budget will be worked through by Andrew and Connie, and presented to the finance committee at the October meeting. The revised budget will be presented to and voted on by the board at the board's November meeting. A further revision will happen in January or February if there are changes to the state's projections for 2020-21.
6. No Chairperson's report given, but Mike expressed his appreciation for all that the staff and faculty were doing to support the students and each other.

The next Finance Committee meeting was set for October 30th, 2020 at 12:00pm, and the current meeting was adjourned at 12:43pm (motioned Aimee, seconded Mark, unanimous).